

# Cody Kilgore Unified Schools

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## Minutes of the Board of Education Meeting January 14, 2019 Kilgore Elementary School

1. The regular Board of Education Meeting was called to order by President Adam Naslund at 6:36 p.m. Roll call – five members were present. Betty Williams is excused. Adam Lambert was there via Zoom Meeting. Donna Blocker and 6 guests were in attendance. President Naslund verified the posting of the Open Meetings Act, the meeting time & place.
2. At this time, President Naslund thanked Debbie Compton & Chris Galloway for their time & dedication to the students & staff of Cody Kilgore Unified Schools. Mrs. Compton & Mrs. Galloway were excused. President Naslund administered the Oath of Office to Bethany Swendener, Tim Nollette and Kurt Busenitz.
3. Election of Officers followed:
  - a. It was moved by Kurt Busenitz & seconded by Shannon Ravenscroft to nominate Adam Naslund to the office of President. Tim Nollette moved to cease nominations, Shannon Ravenscroft seconded the move to cease. Roll call vote. Motion carried 5-0.
  - b. It was moved by Adam Naslund & seconded by Bethany Swendener to nominate Kurt Busenitz to the office of Vice President. Adam Naslund moved to cease nominations, Tim Nollette seconded the move to cease. Roll call vote. Motion carried 5-0.
  - c. It was moved by Adam Naslund & seconded by Kurt Busenitz to nominate Bethany Swendener to the office of Secretary. Shannon Ravenscroft moved to cease nominations, Kurt Busenitz seconded the move to cease. Roll call vote. Motion carried 5-0.
  - d. It was moved by Kurt Busenitz & seconded by Adam Naslund to nominate Shannon Ravenscroft to the office of Treasurer. Kurt Busenitz moved to cease nominations, Tim Nollette seconded the move to cease. Roll call vote. Motion carried 5-0.
4. Appointment of Committees followed:
  - a. Americanism, Textbook, Curriculum & Instruction Committee:  
*Shannon Ravenscroft, Bethany Swendener, Kurt Busenitz*
  - b. Personnel and Community Relations Committee:  
*Adam Naslund, Kurt Busenitz, Shannon Ravenscroft.*
  - c. Facilities, Finance, Technology, Equipment & Transportation Committee:  
*Kurt Busenitz, Adam Naslund, Tim Nollette*
  - d. Cody Community Agency:  
*Betty Williams, Tim Nollette*
  - e. Safety Committee:  
*Adam Naslund, Bethany Swendener*
5. President Naslund welcomed the visitors to the meeting. There were no comments for the Board.
6. It was moved by Kurt Busenitz & seconded by Shannon Ravenscroft to approve the consent agenda as presented. The Board approved the minutes of the December 10, 2018 meeting; the January claims in the amount of \$226,334.90; Adam Lambert as Federal Programs Officer; Donna Blocker as Ex-Officio Secretary for the Board of Education; KSB School Law as Legal Counsel for the district; Midland News as the official newspaper for the district; Security 1<sup>st</sup> Bank as the official Depository of



school district funds; and recognized the Cody Kilgore Education Association as the exclusive bargaining agent for the district's non-supervisory certificated staff for the 2018/2019 contract year. Roll call vote. Motion carried 5-0.

**New Business:**

7. It was moved by Adam Naslund & seconded by Kurt Busenitz to set the date for a Special Meeting for Negotiations on Feb 5, 2019 at 12:00 pm at the Cody School. Roll call vote. Motion carried 5-0.
8. It was moved by Shannon Ravenscroft & seconded by Kurt Busenitz to approve the use of KSO CPA's as our official auditing company. Roll call vote. Motion carried 5-0.
9. It was decided to table the discussion on the ARC Core curriculum giving Mr. Lambert time to put together a financial plan of action to purchase the program. Roll call vote. Motion carried 5-0.
10. It was moved by Kurt Busenitz & seconded by Bethany Swendener to approve Option 2 of the Great Plains Communications quote for a new phone system in Cody. Roll call vote. Motion carried 5-0.

**Superintendents Report:** Mr. Lambert shared about some minor bus issues, all the basketball teams are doing very well as are the entire student body academically.

11. It was moved by Kurt Busenitz & seconded by Tim Nollette to move in to executive session at 8:32 pm to discuss negotiations and personnel. Roll Call Vote. Motion carried 5-0.
12. The board came out of executive session at 9:40 pm
13. It was moved by Shannon Ravenscroft & seconded by Bethany Swendener to adjourn the meeting at 9:41 pm. Roll call vote. Motion carried 5-0.
14. The date for the next regular Board meeting will be February 11, 2019 at 6:30 pm in Cody.

**Claims submitted & approved:**

AHEC, 8th grade science meet, \$80.00 B & B Petroleum LLC, cathodic protection test, \$400.00 Bomgaars, custodial supplies, \$39.96 Burchfield, Kay Dee, reimbursements - classes, \$1,156.00 Cardmember Services, supplies, \$937.52 CGID, architect, \$1,984.93 Cherry County Clerk, school board elections, \$250.00 Circle C Market, supplies, \$21.84 C-K Activity Fund, reimbursements, \$300.00 Cody Oil, fuel, \$6,317.93 Creativetime Solutions, time clocks, \$24.75 ESU 17, service contract, \$5,644.09 Fay, Kristin, reimbursements - classes, \$2,167.50 Ford, Mary Kay, 2 ins ded met, \$900.00 Fun & Function, sped supplies, \$81.34 Great Plains Communications, telephone, \$1,243.99 Harris School Solutions, tax forms, \$121.95 Heinert Ag Service, bus parts & repairs, \$2,429.77 KBR, electricity, \$4,537.21 McWhirter, Samantha, mileage reimbursement, \$359.70 NE Central Equipment, seat belt harnesses, \$4,131.35 NK Waste, trash service - Kilgore, \$107.00 Presto-X, exterminator, \$93.27 ReHab Visions, O/T services, \$1,135.34 Richards, Roxann, ins ded met, \$450.00 RW Rice, service contract, \$204.17 School Specialty, instrument storage lockers, \$1,877.49 Softchoice, Microsoft renewal, \$462.60 SparqData, negotiations renewal, \$1,000.00 Valentine Medical Clinic, bus physical - Angie, \$125.00 Valentine Office Supply, supplies, \$314.97 Village of Cody, water, trash, sewer, \$198.30 Village of Kilgore, water, \$14.00 Xerox, copiers, \$669.21 General Fund Payroll & Benefits, \$186,553.72

Respectfully Submitted, \_\_\_\_\_, Secretary



Board Minutes  
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