



NEBRASKA RURAL COMMUNITY SCHOOLS ASSOCIATION

CODY-KILGORE BOARD INTERVIEW MEETING

FEB. 22, 2020

8:30 a.m.

- A. President calls meeting to order. Executive Session notice: (*“The Board may need to take action to enter Executive Session to review the background checks of one or more applicants in order to prevent needless injury to the reputation of the applicants, for contract bargaining strategies, and other reasons allowed by law. The Board may recess this meeting following the interviews and reconvene at _____ on _____ to complete deliberations. ”*)
- B. Board review of candidate background checks.
- C. Pre-interview items:
- (1) Review interview schedule **(Handout)**.
 - (2) Review of interview question packets and selection rubric. **(Handout)**.
 - (3) Interview procedures (room arrangement, questioning procedures).
 - (4) Faculty/Staff Committee, Community Committee, and Principals reporting procedures. (Beginning approximately 3:20 p.m. representatives will report to the Board in this order: Community, Faculty/Staff, Principal/Bookkeeper).
 - (5) Reminder of NRCSA transition meeting after new Superintendent is selected. Part of basic fee.
 - (6) NRCSA Evaluation form to Board President w/envelope. Return to Jack Moles.
 - (7) At end of interviews, keep one full set of candidates’ application materials for district records. Return rest to secretary for shredding. NRCSA will send electronic file for new Superintendent personnel file.
- D. Conduct interviews.
- E. 11:35 Recess for lunch and informal discussion with candidates.
- F. 12:30 Reconvene.
- G. Conduct interviews.
- H. Receive feedback from: Community and Faculty/Staff Representatives, the Principals. Board deliberation.
- I. Action item: Offer a contract to one of the finalists with exact contract details to be determined at a later date.
- J. Adjourn or Recess until a stated time/date.
- K. Reconvene to continue deliberation.